UITSIG HIGH SCHOOL
ADMISSIONS PERIOD & PROCESS GRADE 8, 2022

We are currently awaiting the Department of Education's management plan for the 2022 admissions and can therefore not yet provide you with the dates of the application period.

In the mean-time you are welcome to register on Google Forms by using the following link: https://forms.gle/AQZ6yPgig8PV2qJo8. All the necessary information will then be communicated with you as soon as it is received from the Department. Once parents have registered on Google Forms, they have the option to request an application form. The completed application form along with the required documents **may be submitted from the 25th of May 2021**, even if online applications have not yet opened. Parents are also welcome to wait until online applications have opened before submitting any documents. Should parents wish to follow this route, documents can be submitted in one of the three ways stated below:

- ❖ Uploaded onto the GDE's system when applying
- ❖ Emailed to estelle.malan@hs-uitsig.co.za
- ❖ Submitted to the school.

Please remember to provide your online waiting list number when submitting the documents to the school or via email.

With the assumption that the admission process will be the same as in 2022, and to assist you in being prepared when admissions open, we would like to share the following information:

- ❖ Applications may only be submitted via the Gauteng Department of Education's e-admissions portal, which you can find at www.gdeadmissions.gov.za.

- ❖ Upon successful submission of the Online Admission Application Form, the parent shall be provided with a Waiting List Number in writing in terms of Regulation 5(3) and Regulation 5(5). The written waiting list number(s) of the school(s) applied for will be sent via sms to the cell phone number provided by the parent during application. Further communication and updates will be conveyed through the GDE Admissions website and the sms mode.

The following information is required to complete your e-application:

- ➢ Learner's ID number
- ➢ Both parents' ID numbers
- ➢ Parents' residential address
- ➢ Parents' work address
- ➢ Name of current primary school
- ➢ Please make sure that the cell phone number you use when applying is a working cell phone number as all correspondence will be sent to this number.

Certified documents to be presented within <u>seven (7) days</u> of submitting your e-application are:

- Additional information to grade 8 application for admission form (available on the school's website or from estelle.malan@hs-uitsig.co.za).
- Learner's unabridged birth certificate (if possible).
- Learner's first term school report.
- Proof of residential address (City of Tshwane account if you own the property) or lease agreement plus a copy of the ID of lessor.
- Proof of work address – **only** when using your work address when applying.
- Certified copies of both parents' IDs

NB: Placement of learners is done by the Department of Education and strictly according to the **distance** a learner resides from the school, in other words, learners staying the closest to the school will be placed first until the school has reached its capacity.

Options with which parents can apply:
- Home address
- Sibling (if you are going to use this option, you need to have the details of the learner currently in Uitsig at hand when applying online). Please bear in mind that it is always better to apply with your home address, as siblings are only placed if the school still has space available.
- Work address
- Living within 30 km of the school
- Living 30 km and beyond from the school

If you make use of the other options, your child will only be placed at Uitsig if space is available.

Due to Uitsig being **one of the high pressure schools in Centurion**, you are advised to apply at more than one school – you have the option to apply at five (5) schools.

Contact person for grade 8 applications:
Ms Estelle Malan / (012) 661 5525
estelle.malan@hs-uitsig.co.za

School fees for 2021
R26 200 p.a. – textbooks and exercise books included.